Ann. H. Thomas Commissioner of the Revenue PO Box 90 Yorktown, VA 23690

April 10, 2001

Dear Ms. Thomas:

We relocated our business office from York County to James City County on Mar 24, 2001. We had advised your office of our intended move prior to paying the business license fee to York county on Feb 28, 2001 and were advised to pay the whole fee as normal and apply for the refund after the move was completed. A copy of our application to your office is attached.

Since we must now pay similar fees to JCC to obtain a JCC business license, we would appreciate our refund at the earliest possible date. Our actual gross receipts for Jan – Mar 2001 were \$263,522.27. If you require further information, please contact my financial supervisor, Senan Halpin at 565-0216, Fax 565-1760.

Your prompt response is greatly appreciated.

Sincerely,

Russell M. Lanning

Administrator

